

MOTORTECH (MOT) is interested in developing a successful relationship to its suppliers which is built on mutual trust and efficiency. Therefore we would like to inform you as a potential future supplier about all required documents in our supplier qualification process.

In order to identify potential MOTORTECH partners, we would like to ask you to first fill out our supplier questionnaire which gives us the opportunity to learn more about your company. This will help us to check if a business relationship with you might be interesting.

According to the product portfolio the supplier delivers us following documents will be required in the supplier qualification process:

1. **MEK\_SupplierQuestionnaire**
2. **QSI\_LF\_Q-Assurance\_Agreement\_EN**
3. **QKQ\_Q-Cost\_Agreement\_EN**

Further applicable documents:

4. **Q8D\_8D-Report\_DE\_ENMOTO487:**
5. **QBE\_ISIR\_DE\_Form**
6. **MEK\_NCR-02\_LF\_Deviation\_Request\_DE\_ENMOTO528**
7. **MEK\_KVP-02\_LF\_Change\_Request\_DE\_EN**
8. **MEK\_SPD-01\_LF\_Marking\_Rules\_EN**
9. **MEK\_SPD-02\_LF\_Packaging\_Guideline\_EN**

Please note our purchasing general terms and conditions on our website [www.motortech.de](http://www.motortech.de)

If you should have any questions regarding the MOTORTECH supplier qualification process please ask your contact person in the purchasing and quality department.